**CONTRA COSTA COLLEGE**

**Student Success Committee Meeting Minutes**

Thursday, October 1, 2020: 2-4pm

Location: Zoom: <https://4cd.zoom.us/j/98911161970?pwd=TGR2V0NQRklBR3Y2ZEJWRm9KTU5uZz09>

Meeting ID: 989 1116 1970 - PASSWORD: 069450

Attendees: Rodolfo Santos, Jennifer Aguilar, Nikki Ferguson, Ricardo Sanchez, Larry Womack, Lucile Beatty, Maritez Apigo, Evan Decker, Tretha Harris, Rene Sporer, Lindsay Arentz, Vanessa Crisostomo, Vanessa Mercado, Michael Zephyr, Albert Duenas, Sara Marcellino, Elisabeth Xiezopolski, Nooshi Borhan, Demetria Lawrence, David De La Cruz, Mayra Padilla, Jason Berner, Brandy Gibson, Joel Nickelson-Shanks, Shelley Ruby

Minutes By: Jennifer Reynoso-Pingarron

1. Welcome by Co-Chairs (Jennifer Aguilar, Rod Santos) 2:03pm
	1. Reminder to use RAISE HAND (Click on Participants, “Raise Hand” blue button)
2. Approval of Minutes (Thursday September 3, 2020)
	1. (Who motioned & seconded?) Minutes approved; No objections
3. Public Comment (any items not listed on agenda)
	1. No public comment
4. Guided Pathways Update (Evan Decker & Demetria Lawrence)
	1. Meta Majors Forum: October 22, 2020. **Save the Date!**
	2. Evan Decker –
* Guided Pathways is a state and nation-wide initiative toward more student-friendly approach in college offerings
* Colleges moving toward a clustering of majors that are in specific areas
	+ i.e. arts and music; in an effort to make a connection in opportunities available to our students

**Find out about guided pathways**

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| Program Pathways and Pedagogy: | <https://www.youtube.com/watch?v=niZD5_u0CV0&feature=youtu.be> |
| All College Day Guided Pathways Updates and Looking Ahead | <https://www.youtube.com/watch?v=vBC6yhXYLAc&feature=youtu.be>  |
| Guided Pathways Interest Survey: | <https://docs.google.com/forms/d/e/1FAIpQLScK90h5sJEUfdKgDImYZJqGHQ2SdTBS_fF6uRemgSxTQDQ2xw/viewform> |

1. Subcommittees of the Student Success Committee (Mayra Padilla)
	1. Professional Development Committee (Lucile Beatty)
* Giving opportunities for professional development with faculty and staff
	+ - Supported the CARE campus initiative
			* Directly impacting students; allocated funds for supporting the caring campus initiative which impacts support services directly
* Endorsed and created a vision for Equity speaker series; goals and outcome to “develop a shared understanding on equity-minded concepts, analysis, practices, and tools to serve our diverse CCC campus community”
* Next working group will come out with survey questions for the participants part of the speaker series
* Currently still working on the charge of the committee
* How will the opportunities be communicated?
	+ Can send to Lucile Beatty and she can send out the opportunities out to faculty
* Mayra Padilla states that Jose Antonio Vargas will be a speaker on October 21st, 2020; details to follow
	1. AB 705 Task Force (formerly Basic Skills Initiative Committee) (Jason Berner)
* AB 705: Legislation passed a couple of years ago; the goal of legislation was to help students move through their college careers more quickly by reducing the number of basic skills classes that students had to take
* Instead of placement tests, we are not looking at different areas to place into appropriate courses
* ESL has made their efforts to make courses more accessible and offer mirrored courses for their four lowest leveled course (Non-credit courses are designed to make it easier for the students)
* It is comprised of members of the ESL department, A&R, math, English, and other departments
* Currently there is no specific date scheduled for this group to meet
* Noticed that success rates have not particularly fallen
* English department- student success data showed increase in success and more students are passing English 1A.
* Action item: report in a future meeting student success data
	1. SLO & AUO Committee (Brandy Gibson)
* Student Learning Outcomes & Administrative Unit Outcomes; programs departments
* Meet once a month on the second Tuesday of the Month from 1pm-2pm on Zoom; please let Brandy Gibson know if you would like to join this meeting
	+ **This month’s meeting will take place October 13th, 2020 at 1pm-2pm (have opened up two slots for classified professionals and 2 slots for students)**
* How can skills build in subsequent courses – to develop a culture of continuous improvement
* Will be asking faculty to volunteer to enter their SLO data – will be getting training on how to get these done
* Will be using E-Lumen – will get trainings on how to build a rubric on Canvas
* 100% of classes have SLOS and 80% of our programs have SLOs.
* Action item: recruit classified and student membership for SLO/AUO Committee
	1. Racial & Social Justice Committee (Mayra Padilla, Lucile Beatty & Rod Santos)
		1. Formation of the committee
* It is a group that has been meeting in a reactionary form
* Excited to have a sustainable committee that will be switching our culture where everyone feels valued
* Rod and Lucile are coming in as co-chairs of this committee
* Have had a couple of early meetings; spending time to think about charge of the committee
* This committee is going to be helping share our long term vision for professional development
* First meeting will be meeting the 3rd week of October
* Nooshi—does something similar to this that is on the district level? If not, we should advocate for this on a district level – in efforts to see things with the same lens
* Participated on a board-HR meeting – district haven’t made much strives to diversifying the work environment
* All district personnel were invited to a 4 day equity training – a lot of people in the district had not previously participated in these type of trainings before
	+ 1. Public Comment
			1. Vanessa Crisostomo would like to join the committee
				1. Opening up 3 more slots for the committee
			2. Shout out to Dr. Padilla for the CARAVAN for Racial Justice
1. COVID-19
	1. Fall Semester Check In
		1. Feedback on the fall semester
			1. Appreciate all the hard work in developing all these modules making it easier for the students
			2. Albert – all classes are lab courses; have to go in person
				1. All protocols that have been made to ensure student safety and it is nice to see those efforts being made
				2. Canvas shells have shown improvements
				3. Has been better comparing to the last semester
			3. Mr. Z – online student and a math tutor; very impressed with how organized the courses are going
				1. Can tell the teachers have gone through the trainings – retention rates are good!
				2. Shout out to Maritez – Quest For Student Success; very impressed by it and learned new information and hope students take advantage of this opportunity – thank you for putting that together
				3. A little over 1,300 certificated that have been awarded this fall semester
		2. Maintenance of labs and classrooms – questions?
			1. Will the copper tape be needing maintenance for Bio Labs?
			2. Students can contact Dean Sporer to help pass the word along
			3. Action item: Dean Sporer will check with custodial to ensure labs are being disinfected.
		3. Spring 2021 Semester instruction – suggestions?
			1. We’re planning up to the new semester; we should start looking into what Spring 2021 semester will look like
			2. Notification about Spring 2021 being remote services as well; want to begin talking about spring and what will be done
			3. Nooshi – can we do a survey for feedback on what can be done better for the upcoming semester
				1. Action item: decide who will conduct student survey prior to Spring 2021.
			4. Distance Ed—committee came up with some guidance for the spring schedule – there is a need for consistent language in order for the students to know what they are signing up for
				1. Zoom meetings/ no zoom meetings – equipment requirements, etc.
			5. Currently on the second draft – just delivered to department chairs yesterday and are working it over to ensure everything on first draft is correct – looking toward a first week of November to release to the students.
			6. There is initiative that will be reevaluating the schedule – have spoken with Kelly Schelin about this matter
			7. Suggestion from Michael Zephyr: **Add bolded: "Times/Dates may be subject to change."**
			8. Brandy Gibson – what is necessary is some sort of archive of all of the schedules
			9. Shelley Ruby—found that students in ESL overwhelmingly wanted synchronous courses to have that extra support
		4. Revisit: Student Tech Resources Proposal
			1. Next steps: Budget Committee
				1. Previewed the proposal for tech resources which possible funding sources, and will be brought up to proposal to budget committee (has been already sent for review)
				2. Dr. Mercado – providing headsets for the students who do not necessarily have the quite space

James Eyestone would be a good point of contact to finding out what headphones are the best ones to purchase

Need to consider distribution and cost

* + - * 1. Action Item: notify students of parking lot WiFi
		1. Revisit: Registration System Enhancements Proposal
			1. Action item: Rod will report back on progress for this proposal after meeting with faculty and administrators.
	1. Student Resources
		1. ASU: Open House Event (Jennifer Aguilar)
			1. Are notifying students – for month of October Spooky Costume event
		2. Student Textbook Survey Results & ASU’s OER Resolution (Maritez Apigo)
			1. OER is in alignment with equity, student success and guided pathways, and African American call to Action – With OER we have total control over our curriculum
			2. Open Educational Resources—free available materials that can be copied, edited
			3. Zero Textbook Cost (ZTC) – students do not need to pay for textbooks for these courses
			4. 48% Food Insecure; 60% Housing Insecure; 18% Homelessness which are all worse that Statewide trend
			5. 57% of students who answered the survey answered yes to dropping a course because they could not afford a textbook
			6. 72% of students have had to find other ways around having to purchase the textbooks for their courses
			7. 70% of students were not able to purchase their textbooks for their courses within the first 3 weeks of the course beginning
			8. 67% of students are experiencing higher levels of stress and anxiety
			9. $10,320 for two courses – Student SAVINGS!!!
			10. There is grant for faculty to make this possible
			11. Interested in joining OER? For faculty interested in OER: bit.ly/oerinterest
		3. Update: Student Services Hub (Rod Santos)
			1. Plan on creating an icon to be able to access on canvas
				1. Will launch and talk a little more on our next meeting as well
	2. Public Comment – No Comments
1. Parking Lot – if time allows…
	1. SEAP Budget
	2. Student Services Center
	3. Student housing
	4. Childcare
	5. Mental Health Referrals
2. Next Meeting: Scheduled for November 5th, 2020
3. Adjournment: @ 4:04pm